

GDPR NOTES for Parents

The General Data Protection Regulation requires us to only collect data that we need, therefore we have reviewed our form and the data fields and decided to collect the information that is absolutely necessary. For example: Where we are collecting the contact details of a parent/legal guardian it would not be necessary to include a field which collects their work phone number or work address.

The membership form here is given to the parent/legal guardian of the child intending to sign up to Club accompanied with the privacy notice. It is important for us that the privacy notice is clear and easy to understand, so if you have any question, please feel free to ask and do not sign the document unless you are 100% clear about this document and our privacy policy. The purpose of the privacy notice is to explain how we will use your personal data. It is therefore important that the privacy notice reflects the data that we collect in the membership form.

Whilst this is specifically for Club members, the same principles will apply to forms and privacy notices required by Leagues, Boards and Associations. If you undertake other activities, you should ask for clarification on additional activities and related privacy policies. Please remember that the privacy notice is available (from page 4) at the point of data collection.

If you use the Play-Cricket database to provide any personal data, the same privacy notice will be applicable and available on the website – please check our “Document Library” Section.

CLUB JUNIOR MEMBERSHIP APPLICATION FORM 2019

(for players under the age of 18)

This form is designed to be completed by the parent, or legal guardian of players under the age of 18.

Once completed, the form should be returned to Ravi Tiwari at the club.

We are pleased to welcome you to “AB Sports Cricket Academy”. To ensure we have the correct contact details for you, **please fill out this Membership Form and hand it back.** A joining fee of £10 and a fee of £5 per child, per hour. You can also pay by DD or SO of £16/32 or £20/40 depending on how many Sundays we have in the month and how many hours your child attends the coaching every week. (£5 per session) will be required to cover the monthly coaching sessions. If the academy is unable to run a session due to ground availability or any other unforeseeable reason(s), you will not be charged for that session. If you have already paid for the session, a refund or a billing adjustment in next month will be made for you.

In case, you want to cancel the Direct Debit, please give us a notice of one clear month so that we can manage our cost and cancel your DD accordingly.

SECTION 1: PERSONAL DETAILS OF YOUNG PLAYER

Name	Age / Date of birth
Home address	Post code

SECTION 2: PERSONAL DETAILS FOR PARENT/LEGAL GUARDIANS OF YOUNG PLAYER

Name	Home address (if different)	Post code (if different)
Email address:		

Home telephone number for parent/legal guardian:

Mobile telephone number for parent/legal guardian:

SECTION 3: EMERGENCY CONTACT DETAILS

Can we use the above details as a contact in an emergency? If not please provide the contact details of an alternative adult below.

As the person completing this form, you must ensure each person whose information you include in this form knows what will happen to their information and how it may be disclosed.

Name of an alternative adult who can be contacted in an emergency	Phone number for alternative named adult	Relationship which this person has to the child (for example, aunt, neighbour, family friend and so on)

SECTION 4: SPORTING EXPERIENCE INFORMATION

Has your child played cricket before: Yes No

If yes, where has this been played?

- | | |
|-----------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> Primary school | <input type="checkbox"/> Club |
| <input type="checkbox"/> Secondary school | <input type="checkbox"/> County |
| <input type="checkbox"/> Special educational needs school | <input type="checkbox"/> Local authority coaching session(s) |
| <input type="checkbox"/> Other (please specify): | |

SECTION 5: DISABILITY

We will use this information for statistical purposes as well as to establish if there are any additional needs / support / adjustments that your child may require, please discuss this with us.

The Equality Act 2010 defines a disabled person as anyone with 'a physical or mental impairment, which has a substantial and long-term adverse effect on his or her ability to carry out normal day-to-day activities'.

Do you have any physical or mental health conditions or illnesses that have lasted or are expected to last 12 months or more? Yes No

Does this disability or illness affect you in any of the following areas?

- Vision impairment
- Hearing impairment
- Mobility impairment
- Dexterity impairment
- Learning impairment
- Memory impairment
- Mental Health impairment
- Stamina, Breathing or Fatigue impairment
- Developmental impairment
- Has other type of impairment, please provide more details:

SECTION 6: MEDICAL INFORMATION

Please detail below any important medical information that our coaches/junior coordinator need to know and which would be affected by your child's participation in cricket activities. Such as: allergies; medical conditions (for example - epilepsy, asthma, and so on); current medication; special dietary requirements, any additional needs, and/or any injuries. Please indicate if you would like to discuss this privately with us.

Name of doctor/surgery name

Doctor's telephone number

SECTION 7: CLUB PHOTOGRAPHY/VIDEO CONSENT

“AB Sports Cricket Academy” recognises the need to ensure the welfare and safety of all Young People in Cricket. As part of this commitment we will not permit photographs, video images or other images of Young People to be taken or used without the consent of the parent/legal guardian and the Young Player. We follow the guidance issued in ‘Safe Hands – Welfare of Young People in Cricket’ on the use of images of Young People which is available at www.ecb.co.uk/safehands. We will take steps to ensure that these images are used solely for the purpose they are intended, which is the promotion and celebration of cricketing activities.

“AB Sports Cricket Academy” understands that there are circumstances under which a parent/legal guardian would not wish their child to be photographed. Whilst we will do all that it can to ensure the safety of children during photographed events, it is the responsibility of the parent/legal guardian concerned to ensure that if their child is not to be photographed and takes part in an activity and is by the nature of the activity inadvertently photographed or filmed, “AB Sports Cricket Academy” cannot be held responsible.

I consent to the club photographing or videoing (name of child) involvement in cricket in line with the club photography/video policy.

If you do not wish to give consent for this please contact us to discuss how we can manage any potential photography. Not giving consent will not affect your child’s membership of the club.

Section 8 - Transport to matches and practice sessions

Our policy is that the parent/legal guardian are responsible for transporting their children to and from all matches and practice sessions and therefore “AB Sports Cricket Academy” will not be registering Private Vehicles for the transportation of individuals in connection with any fixtures or practice sessions arranged by “AB Sports Cricket Academy”. The implementation of this policy is not intended to exclude any player from participation and parents/legal guardian should contact the Coach (TBD) and Welfare Officer (TBD) if they have any question or concerns around the coaching or practice sessions. For any escalation, please reach out to and Academy Manager (Ravi Tiwari).

Section 9 - Changing Policy

For players under the age of 18 playing in adult teams the following policy applies:

- Young players uncomfortable with changing or showering with adults are under no obligation to do so and are advised to change and shower at home
- Parental consent must be given if Young Players are to share changing facilities with adults
- If Young Players are sharing changing facilities with adults, parents have the option to supervise them whilst they are changing. We will make reasonable efforts to arrange this

Section 10 - Data Protection

We will use the information provided on this Membership Form (together with other information it obtains about the player) to administer his/her cricketing activity and in any activities in which he/she participates and to care for and supervise activities in which he/she is involved.

In some cases this may require us to disclose the information to County Boards, Leagues and to the England and Wales Cricket Board. In the event of a medical issue or child protection issue arising, we may disclose certain information to doctors or other medical specialists and/or to police, children's social care, the Courts and/or probation officers and, potentially to legal and other advisers involved in an investigation.

As the person completing this form, you must ensure that each person whose information you include in this form knows what will happen to their information and how it may be disclosed.

Section 11 - PRIVACY STATEMENT

"The AB Sports" Cricket Academy and Cricket Club take the protection of the data that we hold about you as a member seriously and will ensure that the data you provide is processed in accordance with data protection legislation.

Please read the full privacy notice below carefully to see how the Club will treat the personal information that you provide to us.

The AB Sports Cricket Club Junior Membership Form (2019)

Data Protection and Privacy Notice

Under new laws coming into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

“The AB Sports” Cricket Academy and Cricket Club take the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Names of data controller Ravi Tiwari	The AB Sports Cricket Club (TABS CC)
Categories of personal data we collect	<ul style="list-style-type: none"> • Name and date of birth • Contact details • Medical/specific requirements information • Disability information • Emergency contact details • Sporting experience information • Video/Photography agreement • Participation agreement
Our sources of the personal data	<p>We obtain personal data from:</p> <ul style="list-style-type: none"> • The parent/legal guardian registering a child to join the club coaches and junior coordinator • Medical practitioners Play cricket database
Automated decisions we may take	None
Purposes for which we process personal data	<p>The club will process the personal data for:</p> <ul style="list-style-type: none"> • Administering bookings and attendance at sessions • Dealing with medical needs/specific requirements Supporting the delivery of cricket sessions • For training and competition entry Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) • For quality and improvement monitoring

<p>Who we will disclose your personal data to</p>	<ul style="list-style-type: none"> • Leagues The ECB • Coaches and junior coordinators for administrating training sessions • Volunteers who work at cricket clubs/venues to support the delivery of sessions. • The County Cricket Board that supports the local Cricket Club whose programmes you have registered for
<p>Legal basis for processing your personal data</p>	<p>The legal basis for the collection and processing of your personal data is:</p> <ul style="list-style-type: none"> • for administration and programme delivery: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us • for dealing with medical needs: that you have given your explicit consent or in the child's vital interests. <p>in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice or harm rights and freedoms of parents / guardians or the children that join the programme.</p>
<p>Your right to withdraw consent</p>	<p>Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.</p>
<p>Location of your personal data</p>	<p>The Club will keep your personal data within the European Economic Area.</p>
<p>How long we will keep your personal data for</p>	<p>We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with "The AB Sports" Cricket Academy and Club as a member.</p> <p>7 years after you cease to be a member of "The AB Sports" Cricket Academy and Club or play an active part in "The AB Sports" Cricket Academy and Club, we shall delete your data.</p>
<p>Your rights in respect of your personal data</p>	<p>You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.</p>
<p>Our contact details</p>	<p>email. cricket.academy@theabsports.co.uk</p> <p>Phone. 0-7593-425-521</p> <p>website. www.theabsports.co.uk</p>
<p>Complaints</p>	<p>If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.</p>

Terms and Conditions

Before completing the application form, please read the following terms and conditions and retain for reference.

1. Lessons

- 1.1. All applications for tuition must be completed and signed by the pupil's parent/carer and returned to the office.
- 1.2. "The AB Sports" Cricket Academy and Club aims to provide lessons every Sunday, through out the year including bank holidays and school term holiday period. However, if the ground is not available or weather is not suitable, we will inform the parents and session might get cancelled. If session is cancelled, the fee will for that particular session will be refunded.
- 1.3. "The AB Sports" Cricket Academy and Club reserves the right to change a pupil's grouping without prior notice. Any changes to individual lessons will only be made with the agreement of the parent/carer.

2. Payment

- 2.1. Invoices are issued 2 – 4 times a year in advance of the start of term - either six monthly or quarterly. Payment is required in advance of the term starting.
- 2.2. Payment options include: Full payment within 14 days of invoice date by electronic bank transfer paid into the bank account of "The AB Sports Pvt. Ltd." Please note that we do not accept cash or cheque.
- 2.3. Payment must be made within 14 days of the invoice date to ensure continuity of tuition. Failure to pay will automatically suspend any further coaching. Reinstatement will be at the discretion of the coach and "The AB Sports" Cricket Academy. Lessons missed due to suspension will be forfeited.
- 2.4. Liability for payment of coaching session remains the responsibility of parent/carer. It is the responsibility of the parent/carer to advise "The AB Sports" Cricket Academy of any changes in circumstance which may affect timely payment.

3. Absence

- 3.1. If a teacher is absent from a lesson they will aim to re-schedule within the term. If this is not possible, a credit will be given at the end of the term.
- 3.2. If a pupil is absent the following apply: No notice or less than 4 weeks' notice - lesson is forfeited and will not be refunded. Please note that where absence from lessons is due to school related events, e.g. teacher-training day, exams, school ___-trips work experience etc. it is the parent/carer's responsibility to ensure 4 weeks' notice is given to "The AB Sports" Cricket Academy, not the coaches or coaching coordinators.
- 3.3. If a pupil is withdrawn, excluded or suspended from academy, the lost sessions cannot be provided again and any missed lessons will be forfeited.

4. Cancellations

- 4.1. Notice of absence should be sent to "The AB Sports" Cricket Academy not the individual coaches and coaching coordinators.
- 4.2. We require four weeks WRITTEN' notice of cancellation and where four weeks' notice is not given, we will charge a cancellation fee equal to the four weeks.

5. "Cooling Off Period"

- 5.1. You have a legal right to cancel this application under the Consumer Contracts (Information, Cancellation and Additional Charges) Regulations 2013 during the "cooling off period" set out in 7.2. below. This means that during the cooling off period, if the you change your mind or decide for any other reason that you do not want to proceed with the lessons you can notify the Office of your decision to cancel the application and receive a refund for any lessons paid for but not received prior to that cancellation.
- 5.2. Your cooling off period starts from the date of this application and ends 14 days later. To cancel the application, you should let the Office know that you have decided to cancel.

6. Liability: "The AB Sports" Cricket Academy does not accept liability for loss or damage to any personal possessions or personal injury, however caused.
7. By signing this application, you give "The AB Sports" Cricket Academy permission to share this data with your Child's School, and with the designated Sports Teacher, your information will not be shared with third parties for Phishing, Spam or marketing purposes. You can request details on how your data is processed, stored and shared by email cricket.coaching@theabsports.co.uk, or call 0-7593-425-521.
8. "The AB Sports" Cricket Academy reserves the right to alter the above Terms and Conditions without prior notice. Any decision made by "The AB Sports" Cricket Academy concerning these Terms and Conditions shall be final.
9. Please note that these Terms and Conditions are legally binding. Your signature on the application form confirms that you have read and-understood them and that you agree to abide by them

PARENT/LEGAL GUARDIAN PARTICIPATION AGREEMENT :

By returning this completed form, I confirm that I have legal responsibility of my child and that I have read and understood the permission statements on this membership form and the privacy notice below.

I confirm I have read, or have been made aware of, the clubs policies concerning:

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------|
| <input type="checkbox"/> Changing / showering | <input type="checkbox"/> Missing children |
| <input type="checkbox"/> Transporting children | <input type="checkbox"/> Playing in open age (senior) matches |
| <input type="checkbox"/> Photography / video | <input type="checkbox"/> Anti bullying and the code of conduct |
| <input type="checkbox"/> Managing children | <input type="checkbox"/> Social media, text and email |
|
 | |
| <input type="checkbox"/> I understand and agree to the responsibilities which I and my child have regarding these policies | |
|
 | |
| <input type="checkbox"/> I also confirm I have been given comprehensive details of the home and away fixtures in which my child may participate | |

By returning this completed form, I confirm that I have legal responsibility of (name of child) and that I have read and understood the permission statements on this membership form and the privacy notice below.

Date :

Signature:

Good to Know:

1. All Sessions will be held at Croft (as that suits most of the parents plus it is has a custom built ground/pitch specially for cricket) on Sunday from 10 AM – 11 AM.
2. There will be a £10 non-refundable joining fee and £5 per session. So the monthly fee will be £20 or £25 depending upon how many Sunday we have in a month.
3. Payment should be made to: following account details:

Account name: The AB Sports Pvt. Ltd.
Sort Code: 20-68-15,
Account No: 23553116,
Bank: Barclays

4. I will be taking kids (Boys & Girls) from 5-year onwards (as per new ECB guideline).
5. Under 5-year kids can come to watch the game, do the drills and get a feel of the game.
6. All our coach and supporting staff will be CRB/DBS check.
7. I am working towards getting all our sessions to be insured. As of now we are now insured by academy.
8. Coach and supporting staffs won't use any phones/tablets/laptop in the ground to protect any sort of potential abuse.
9. No camera will be allowed in the ground unless parents give consent to take pictures and videos of their kids and allow us to share it on social media and other websites to promote the event and the players.
10. I urge parents to buy all their cricket equipment from us directly, so that we can help your kid(s) with their specific needs which will be based on their: height, weight, playing style, their playing position and so on. And there is no need to worry about the cost, as we get all our stuff directly from the manufacturer which means our equipment are cheapest in entire Wiltshire and probably even in the UK
11. If you want to have more sessions or 1-2-1 coaching, please let me know and depending upon the availability and interest, I can plan accordingly.
12. This year we also plan to train in summer and go to local clubs in summer to watch proper club matches for free of cost - parents will have to drive down with kids and I will ensure proper permission is granted by different clubs. I have also got some bigger plans for elder kids which I am happy to discuss with you when we meet, to seek your interest and suggestions.
13. This year, so far we have taken in 24 kids and 2 kids are on waiting list. More players will mean that we can have internal matches to give kids feel of real match where they need to: make strategy, deal with pressure and work together as one unit in real time.
14. Based on your suggestion and our experience with the coaching for last 2 last year, we have decided the keep the day, time and format same as last year and have a certified ECB coach for training.
15. In case you have any question that has not been answered here or if you have any comments/suggestions/feedback, please feel free to drop me a message or call me on:
0-7593-425-521

Many Thanks,

-Ravster (Cricket England, gave me this name, imagine what will your kid be known as) ☺

The AB Sports Pvt. Ltd.